

The Hub Educational Services CIC
Company Number **15118596**
www.thehub-cic.co.uk



The Hub Educational Services CIC
148 Loughborough Road
Hathern
LE12 5JB

January 2025

Dear Sir/Madam

I can confirm that The Hub Educational Services CIC carries out rigorous and complete checks on all our staff and that safeguarding, Health and Safety and code of conduct policies are in place along with thorough Risk Assessments on all areas required.

All staff are recruited and inducted in line with Keeping Children Safe in Education (KCSIE) September 2024 and a single central register is kept and audited through LEBC yearly for compliance.

A copy of all our key policies and risk assessments, including our Safer Recruitment Policy can be found on our website at thehub-cic.co.uk

Director Vanessa Brooks is our Designated Safeguarding Lead.

Deputy DSLs are Scott Brooks, Claire Pyper, Eloise Flinders and Emily Neale.

Appropriate Safeguarding training, at the required level, is undertaken on a regular basis for all staff. We have staff that are trained in safer recruitment and our safer recruitment includes:

- Enhanced DBS check with a Barred list check for working in a post designated as being a regulated activity (this is re-checked three times a year after appointment)
- Identity Check with 3 items of ID, including photographic ID;
- Prohibited from Teaching, and Childcare Disqualification Regulations checks where relevant;
- Right to Work in the United Kingdom;
- 2 written references



ASDAN

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- Additional checks if someone has lived or worked outside of the UK.

All staff are required to be on the DBS update service as part of their contract of employment.

If you require any further information or if I can be of any further assistance, please don't hesitate to contact me. Kind regards



ASDAN